



# MINUTES

## Grouville School PSA Meeting

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**Date** 2<sup>nd</sup> May 2023

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### **In Attendance**

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**President** – Nicola Turner, **Chair** – Mike Phillips, **Vice-Chair** – Lynda Le Breton, **Secretary** - Michelle Rae  
Mrs Key, Bella Molloy, Lorraine Falle, Nina Lodwick-Campbell

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### **Apologises –**

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Jon Boleat – Treasurer

Michelle Rae – Secretary

Tracy Holloway

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### **Welcome & Discussions**

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Mrs Turner welcomed everyone.

#### **PSA committee organisation**

The previous minutes were discussed, and the only items outstanding was the sorting out of the PSA Shed. Mike agreed that he would look at sending a van round to collect all items that required storage, and this included the stocks.

Mike advised that he had spoken to the current Treasurer who is looking at stepping down by the end of the school year, and that the PSA would be looking for a new person to take this over.

Lynda Le Breton mentioned that she would also like to step down a Vice-Chair and take on the role of Treasurer.

Mike said that he will look into spreading the word to get some interest for the position.

These new roles will need to be formally agreed at a AGM later date.

#### **PSA Administration**

Mike raised a point that he would like to see a new letter at the start of every term advising parents/carers what the plans/events the PSA are holding during the current term.

Also he would like to prepare a welcome pack/new information for new joiners to the PSA.

Mike also agreed that he would like to put together a survey to gage feed back from parents etc re the PSA.

#### **PSA email and Facebook Page –**

#### **PSA Second-hand uniform –**

#### **Calendar of school and charity events**

Hot Cross Buns – Lorraine did a fantastic job with the sales, and we could look at making this a yearly event, but we need to be more organised.

Positive comments were received.

We made approx. £87.00 from the sales; any excess stocks were also sold to teachers.

The Kings Coronation – many thanks again to Lorraine who took the lead on this event and with the help of a small local business Purple Panda designed some lovely commemorative gift for every child .

## Summer Fair:

Bella has been doing a fantastic job arranging the fair so far – more work is still needed by everyone. Hot dogs were discussed and agreed to go a head – Lorraine will source the slow cookers and costing for the hot dogs/rolls.  
It was decided to purchase 400 hot dogs.

The budget for the fair was approx. £500.00 last year.

It was also discussed that at this year's fair – floats would be held separately and would be kept separate so we would know how much each event raised and what was spent.

Raffle prizes were also discussed and were agreed:

1<sup>st</sup> £300.00

Ticket price £1.00 each.

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## Next Meeting

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6<sup>th</sup> June 2023