



MINUTES

Grouville School PSA Meeting

Date 10th January 2023

In Attendance

President – Nicola Turner, **Chair** – Mike Phillips, **Vice-Chair** – Lynda Le Breton, **Secretary** - Michelle Rae Mrs Key, Bella Molloy, Lorraine Falle, Nina Lodwick-Campbell and Emma Kelly

Apologises – Jon Boleat - Treasurer

Welcome & Discussions

Welcomed Emma Kelly to the meeting and everyone introduced themselves.

PSA Funds

Mrs Turner shared the Cash Waterfall from Jon Boleat with a breakdown of profit from the last few events. £26,859.00 in the PSA account. The library furniture is to be deducted estimated at £16,000.00

If anyone is owed any money from receipts submitted at the end of last year, please email Jon Boleat.

It was discussed and agreed that from now on anyone wishing to purchase things for the PSA should ask the Vice Chair - Lynda Le Breton or Chair – Mike Phillips for the go ahead first.

We appreciate some purchase deals are time sensitive such as bulk buying disco things on Amazon, but we hope to get to a point where we are ordering items for event well in advance of the event.

Preloved Uniform shop quarterly accounts. Nina provided a detailed and nicely presented newsletter for the Preloved uniform shop, pages 1&2 to be email out to parents.

Future fundraising for now is for library books.

It was discussed to increase the charge for preloved uniform items from £1 to £2 which is reasonable as the item are very expensive to buy brand new. But we agreed that given the current financial climate we would leave it at a £1.

The idea of having an Online Preloved shop was discussed and maybe something to think about in the future including how to manage the stock. To be able to pay on Pay360 would be helpful to parents. The education department does not allow the payment system SUM up.

School Events

Date

27th February
2nd March

Event

Dress down day for the Durrell Tortoise statue.
World Book Day

PSA Events

<u>Date</u>	<u>Event</u>	<u>Lead</u>	<u>Note</u>
8 th February	Preloved Uniform and Dress up for Book Day sale	Nina & any volunteers	Request to parents for preloved dress up to be donated.
10 th February	Valentines Pizza Box?	Lynda & any volunteers, Michelle hoping to help.	Boxes to be delivered earlier & PSA to distribute.
10 th February	Valentine Candy Gram £1 Pop up Shop	Nina & any volunteers	No Lolly Pops Please & Nut free chocolate.
24 th February	Hot Dog Day KS1 & Early Years	Lorraine & Nina	
3 rd March	Hot Dog Day KS2	Lorraine & Nina	
30 th June	Summer Fair	PSA Team and many helpers	

Lot of new event ideas have been put forward, an Easter egg hunt, summer camp out, Movie night. All to be discuss by PSA in Sub meeting before they are raised at the general PSA meeting as time is limited.

Admin

Nina and Michelle to sort through all the files and old paperwork in the PSA cupboard. We hope to have one main folder with useful PSA documents which are not data sensitive. Certain paperwork needs to be kept for £10 years from September 2012 to date. We can use the school shredding bin for discarded paperwork. Mike kindly offered to store old documents in his secure warehouse.

Lynda has a 2023 diary to note all important dates and PSA events.

To be discussed at future meetings

- Can Class reps make up the committee quorum?
- Do we want to change anything on the original PSA constitution commitments statement?
- Update PSA page on school website
- Fundraising for outside shade sails? Thoughts?
- La rue a don Road crossing
- After school clubs

Next Meeting

31st January at 4pm on TEAMS only.